



VIRGINIA PHI BETA LAMBDA EVALUATION REPORT

Date	
College/ University	
Address	

It is suggested that the outgoing and newly elected executive committee members complete this form and use the chapter copy as a guide in setting goals and developing a program of work for the next school year.

Directions: In evaluating chapter activities, circle the appropriate number:
4 = outstanding; 3 = above average; 2 = average; 1 = needs improvement.

Leadership Conference Attendance

1. The chapter was represented at:
- ◆ National Leadership Conference
 - ◆ Southern National Fall Leadership Conference
 - ◆ State Leadership Conference
 - ◆ State Fall Planning Conference
 - ◆ Other (specify) _____
- 4 3 2 1

Program of Work

1. The program of work was planned early in the year, communicated to members, and carried out effectively. 4 3 2 1
2. Chapter activities were based on PBL goals and purposes. 4 3 2 1
3. The program of work included activities in the five areas essential for a balanced program (skill and knowledge development, school and community service, leadership development, financial activities, and social activities). 4 3 2 1
4. The chapter participated in the State Service Project--Project ASK and national projects. 4 3 2 1
5. The chapter planned special activities for PBL Week and Vocational Education Week. 4 3 2 1
6. The chapter supported the Virginia FBLA-PBL Foundation, Inc. 4 3 2 1

Chapter Promotion

1. The chapter was involved in chartering or reactivating another PBL chapter during the year. 4 3 2 1
2. The chapter developed a plan for promoting PBL in the school and in the community. 4 3 2 1
3. The chapter had activities that involved interaction with local business and professional groups. 4 3 2 1
4. The chapter had activities that were jointly planned with other PBL, FBLA chapters, and/or Professional Division members. 4 3 2 1
5. The chapter made use of the following to promote PBL:
 - ◆ newspaper articles
 - ◆ displays, bulletin boards, etc.
 - ◆ brochures
 - ◆ slide/video presentations
 - ◆ radio/television spots
 - ◆ billboards
 - ◆ other (specify) _____4 3 2 1
6. The chapter submitted articles to the state newsletter and *PBL Business Leader*. 4 3 2 1
7. The chapter increased its membership. 4 3 2 1

Cooperation and Understanding

1. Chapter members were interested, active, cooperative, and informed. 4 3 2 1
2. Each member attended and assisted with a chapter activity during the year. 4 3 2 1
3. Efforts were made to find and use the abilities of all chapter members. 4 3 2 1
4. Chapter members clearly understood PBL goals, objectives, and values. 4 3 2 1
5. Chapter members recognized the opportunity for personal growth through PBL. 4 3 2 1

Program Management

1. Chapter meetings were orderly and well planned. 4 3 2 1
2. An accurate reporting system was maintained. 4 3 2 1
3. Necessary reports and dues were sent promptly to the state and national offices. 4 3 2 1
4. The chapter made effective use of the state and national PBL handbooks and other releases from the state and national offices. 4 3 2 1
5. The projects of the chapter helped in achieving goals that were set. 4 3 2 1
6. The chapter used the annual evaluation report for making future plans. 4 3 2 1

Signed _____
President

Adviser