

APPENDICES



VIRGINIA PHI BETA LAMBDA ANNUAL PLANNING REPORT

Date:	
College/University:	
Address:	
Adviser Email:	



Officers and Advisers

President		
Vice-President		
Secretary		
Treasurer		
Reporter		
Historian		
Parliamentarian		
Other		
Advisers		
Sponsors (Business or Service Organizations)		
Membership	No. Returning Members	
	No. New Members	
	Total No. Members	

Plan of Activities for Year:	
How often will you meet?	
At what time will you meet?	
What is the average length of your meetings?	
Where will you meet?	
Theme	
Major Project (briefly describe)	

Signed _____
President

Adviser