

Welcome to Easley Library

An Introduction to Our Resources

Human Resources

We are your information and knowledge guides!

From Left to Right

Lynne Bartlett

Reference & Electronic Resources Librarian

Tabi Price

Circulation Supervisor

Nora Lockett

Director of Library Services

Werner Lind

Assistant Director of Library Services

Reference & Collection Develop. Librarian



ELECTRONIC & PRINT RESOURCES

The library's web site gives you links or location information to a variety of electronic and print resources. It is divided into four sections:

- Find Books & Media
- Find Articles
- Research Help
- About the Library

FIND BOOKS & MEDIA

You will find these links under this section:

- BC Online Catalog
- World Catalog
- NetLibrary (Ebooks)
- Other Library Catalogs
- LC Classification System
- InterLibrary Loan

BC Online Catalog

- Easley Library shares an online catalog with 26 other college libraries in the Appalachian College Association.
- The catalog is automatically set to search only the contents of Easley Library at Bluefield College.
- Using a drop-down menu on the search page, you can choose to search other ACA library catalogs, and you can search the contents of all the ACA libraries by choosing “View Entire Collection.”
- More instructions are available by clicking on the info icon next to “BC Online Catalog” or by clicking on “Search Tips” on the catalog’s search page.

World Catalog

- Use World Catalog (WorldCat) to expand your search for books, to see what is available beyond Easley Library and the libraries in the Appalachian College Association.
- This catalog merges records from thousands of libraries across the country, including the Library of Congress.

Other Library Catalogs

- This link is included to enable you to search the catalog at [Tazewell County Public Library](#), which is a public library here in Bluefield, Virginia.
- In addition, there are links to libraries throughout Virginia. These are listed as helps to seeing what other libraries near your hometown may have available.
- Links to Libraries around the world are provided simply for interest and information you may like to view.

Interlibrary Loan




- The purpose of giving you options for searching catalogs beyond the BC Online Catalog is that anything you find in one of these catalogs that is not available here at Easley Library can be requested through Interlibrary Loan.
- **Always begin your search at Easley Library.** That way, the resources right here in the library will be utilized and you will have them right away.
- Then, if you need more resources, expand your search to World Catalog or other catalogs.

FIND ARTICLES

You will find these links under this section:

- Databases Alphabetically
- Databases by Subject
- Database Tutorials & Guides
- Find a Specific Journal Title

Databases Alphabetically

- Some of the library databases are paid for by the library with a subscription, others are freely available on the web.
- This list gives you links to databases in order to search them and also gives you information to the right side of the link about the databases.
- This other information indicates the company through which the library subscribes to the database or if it is a free resource.
- It also includes icons to show you if the database provides articles in full text  or if the database only does indexing and abstracting  of articles, i.e., providing only citations and abstracts. Many databases provide a combination of both.
- The Info Icon  will give you information about what the database covers and sometimes will have a link to a tutorial or guide to searching the database.

Databases by Subject

- Databases can either cover many subjects or cover a specific subject area. This lists organizes the databases in categories:
 - Multidisciplinary databases (General)
 - Subject-specific databases:
 - Business
 - Christian Studies
 - Education
 - Exercise & Sport Science & Health
 - Fine Arts
 - Literature, Language & Communications
 - Science and Computers
 - Social Sciences (History, Psychology, Law)

Off-Campus Access to Databases and Electronic Resources in the Online Catalog

- When you are off-campus and you want to use one of our subscription databases or an electronic resource you find in the online catalog or on the “Online Reference” page, you will have to authenticate that you are a Bluefield College student (or faculty/staff). Naxos Music Library is not available from off-campus.
- This is done by a login page that pops up when you click on one of these resources.
- You will log in using the same user name and password that you use for your email account.

Off-Campus Access Instructions

- You can find these instructions on both the “Databases Alphabetically” page and the “Databases by Subject” page.

Database Tutorials & Guides

- When you click on this link on the library web site you will be taken to a page with links to tutorials and guides for specific databases.

Find a Specific Journal Title

- This Link takes you to a very useful tool that the library subscribes to, provided by a company called Ebsco. It is called Ebsco A-Z.
- Ebsco A-Z allows you to search by Title, Subject, or Browse alphabetically, for specific journals, magazines, and newspapers and then be given a list of which library databases provide coverage of that title.
- From the given list of databases, you can then go directly to a database and search for articles within that particular journal, magazine, or newspaper.
- Some databases take you directly to that title and some only take you to a search screen and you have to search for your title.

RESEARCH HELP

You will find these links under this section:

- Citing Sources
- Online Reference & Music
- Research Guides
- Research Tutorials
- Websites by Subject
- Honors Projects

Citing Sources

- This page gives you links to online resources for how to use the following style guides when writing a paper:
 - APA Style (American Psychological Association)
 - MLA Style (Modern Language Association)
 - Turabian (Kate L. Turabian) Also called Chicago Style
 - General Guides to More Than One Style
- This page also gives you the call numbers for the print style manuals located in the library.

Online Reference & Music

- This page gives you links to reference books that are online and Naxos Music Library, a music listening resource.
- Examples of reference books are:
 - Encyclopedias
 - Dictionaries
 - Handbooks
 - Directories
- Use reference books to find background information on a topic and to guide you to other resources about a topic.
- You are probably familiar with general encyclopedias that cover many topics.
- You will find there are also encyclopedias about specific subjects.

Research Guides

- The guides found on this page will help you with the research process. Your need to use these guides will depend upon what types of assignments/papers you are working on for different classes and professors.
- Let these guides help you!
- Let librarians help you! Print or online research guides may not always be what you need. Ask a librarian for help. That is what we are here for!

Websites By Subject

- This contains websites that have been evaluated by librarians.
- The websites are grouped according to subject.
- Broken links are removed or updated periodically.
- Using such a guide can save you time, by not having to go through pages of web sites you have found from a search engine, such as Google.
- There are other such guides to the web, such as Librarian's Internet Index and Infomine.

About the Library

- You will find these links under this section:
 - Hours
 - Borrowing Policies & Procedures
 - Equipment & Floor Plan
 - History & Purpose
 - Information for Faculty
 - Staff Directory
 - Virtual Tour

Hours

- The library posts its regular hours and its hours during breaks and holidays here.

Borrowing Policies & Procedures

- How long can I keep a book checked out?
 - Can I check out videos and DVD's?
 - What will I owe if a book is overdue?
 - What will happen if I lose a book?
-
- Find the answers to these questions on this page!

Equipment & Floor Plan

- Discover what equipment the library has available
- Discover where particular resources are located in the library.

History & Purpose

- On this page you can read a little about the history of Easley Library.
- Also, you can read the library's Purpose Statement.

Information for Faculty

- This is one part of the web site that you probably will not need to use unless you are faculty! If you are, you will find helpful links to information about:
 - Ordering Materials
 - Library Instruction
 - Collection Development
 - Copyright Information
 - Who Does What in the Library
 - And more.....

Staff Directory

- On this page you will find a list of the library staff and information about how to contact them. Some library staff have web pages and some are still to come.

OTHER PARTS OF THE WEBSITE

- **Ask a Librarian**

Have a Question? Email or call a librarian at any time.

- **New!**

Look for information about new resources or events in the library.

- **Des Blog**

Des the library ram has a blog that he writes on most every day of the academic school year. He invites responses!

- **Goodreads**

This is a website for people who read books and want to share them and talk about them.

This Concludes the Library Orientation

The library staff hopes you will:

Come to the library often

Always ask when you need help

**Explore and make use of the library's
Human, Print, and Electronic resources**

